



**TOWN OF KINGSTON
BOARD OF HEALTH
26 EVERGREEN STREET
Kingston, MA 02364
781-585-0503**

**APPLICATION FOR PERMIT
To Operate a Mobile Food Service and/or Ice Cream Truck**

All permit renewal applications must be received March 1st. For new applicants, permit applications must be received 30 days prior to your first event.

Any truck operating without a permit will incur a fine of double the application fee.

Fee: \$100.00

Permit No.: _____

TO THE PERMITTING AUTHORITIES:

The undersigned hereby applies for a Permit in accordance with the Rules and Regulations of the Massachusetts Department of Public Health Relative to the Operation of a MOBILE FOOD SERVER in accordance with the provisions of Chapter 94, Section 305A, and Chapter 111, Section 5 of the Massachusetts General Laws.

IF PROPANE IS USED ON TRUCK AN INSPECTION IS REQUIRED BY THE KINGSTON FIRE DEPARTMENT WITH PROOF BEFORE BOH PERMIT CAN BE ISSUED BY THE TOWN OF KINGSTON.

*** Applications must include a list of the handwashing and sanitary facilities available on each route. Attach a separate sheet.**

Full name of person, firm or corporation making application: _____

Business Name: _____ Telephone Number: _____

Mailing Address: _____

Email Address: _____

Vehicle Registration: _____ VIN# _____

Dated: _____ Signature of Applicant: _____

Once application is reviewed, applicant will be contacted for a Health Inspection of the Mobile Unit by the Health Agent

Date of Inspection: _____ Health Agent Signature: _____

**MASSACHUSETTS DEPARTMENT OF REVENUE
REVENUE ENFORCEMENT AND PROTECTION ATTESTATION**

I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

* Signature

By: Corporate Officer

** Tax identification/social security number

**This permit will not be issued unless this certification clause is signed by the applicant.*

***Your social security number or tax identification number will be furnished to the Massachusetts Department of Revenue to determine whether you have met tax filing or tax payment obligations. Applicants who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Mass. G.L. c. 62C, section 49A.*

Mobile truck – required items & documents for inspection:

Your permit will be emailed to you. You will be responsible for printing and displaying your permit.

- Application – COMPLETELY filled out with payment of \$100.00 per truck. All permit renewal applications must be received March 1st. For new applicants, permit applications must be received 30 days prior to your first event. Any truck operating without a permit will incur a fine of double the application fee.**
- Food Protection Manager certificates (such as ServSafe) NOT FOOD HANDLER. One employee with this certification MUST always be present during the entire event.**
- Allergen awareness certificate for all employees. DPH will deem training to be approved if a course is one (or more) of the following: accredited/certified by ANAB and includes allergen awareness content specified by FPP; or approved by FARE as part of their FAREcheck program. For more information go to <https://www.mass.gov/lists/food-allergen-awareness-guidance>**
- Insurance certificates**
- Hawker/peddler license. <https://www.mass.gov/how-to/hawker-and-peddler-application>**
- Copy of menu**
- Bodily fluids clean up procedures (can be downloaded on our webpage)**
- Employee reporting agreement & policies (Filled out and signed by each employee). Submit 1 copy with packet. (can be downloaded on our webpage)**

Present on truck for inspection:

- Bodily fluid kits**
- Bodily fluids clean up procedures**
- Employee reporting agreement & policies**
- Up to date hood inspection tags**
- All cold holding units should have independent internal hanging thermometers.**
- Truck must have running hot water that temperature can be verified.**
- Any truck that has not completed the above will not be inspected. Once you have completed the requirements, an inspection at the town hall will be scheduled.**
- If your truck uses propane, an inspection by the Kingston Fire Department must be conducted prior to the Board of Health inspection.**
- Any truck who is permitted in Kingston will be on a list made available to the public.**

****Paperwork will not be accepted or processed until ALL required documentation and fee is received as ONE PACKET. ** *USE THIS AS YOUR CHECKLIST***

KEEP COPIES FOR YOUR RECORDS AS THESE DOCUMENTS ARE REQUIRED EACH YEAR AND FOR ANY FOOD RELATED PERMIT.

Revised 9/10/2025